

Please return this form to your Denman Ambassador

**West Yorkshire Federation
Denman Application Form
26th to 28th June 2020**

Personal Information (please use block letters)		
Name		
Address		
Postcode		
Telephone No. Mobile No.	Email:	
<input type="checkbox"/> Please tick this box if you would like to be added to the Denman mailing list to receive discounts, promotions and information on forthcoming courses and events.		
WI Full Member Yes <input type="checkbox"/>	WI Associate Member Yes <input type="checkbox"/>	Non Member Yes <input type="checkbox"/>
Please name the WI of which you are a member:	Have you previously attended Denman? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Are you a bursary holder?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
This visit is open to members and, if undersubscribed, also to associate members and non-members. NB: Non-members carry a surcharge of £20 per night.		

Chosen Course Details			
Every effort will be made to ensure your first choice of course, however occasionally due to course limitations this is not always possible, so we ask that an alternative choice of course is listed below.			
	Course No.	Course Title	Course Allocated (Completion by Denman Ambassador)
1st Choice			
2nd Choice			

Additional Information			
Room Preference (please note that preference cannot be guaranteed)	Single <input type="checkbox"/>	Shared <input type="checkbox"/>	Disabled Room <input type="checkbox"/>
Name/s of sharing partner/s	1. 2. 3.		
NB: Guests of all ages are welcome, however in line with Denman's policy children under the age of 18 must be accompanied by a parent/guardian at all times.			

Dietary and Accommodation Requirements	
Please give ALL information relevant to help us to accommodate your needs	
Special dietary / accommodation requirements	
Can you walk unaided?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Can you climb stairs to other floors?	Yes <input type="checkbox"/> No <input type="checkbox"/> (We do NOT have a lift)
Do you need a walk-in shower?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Disability/Mobility

Please note that in cases where students cannot look after themselves, we ask that they are accompanied at all times by a carer. We are not able to provide care or nursing assistance. The carer attends Denman at a reduced rate, if not on a course. Please contact your Denman Ambassador Maureen Hancox M: 07941 858531 E: hancoxm@outlook.com

Will you be accompanied by a carer? Yes No

Emergency Contact Details			
Please give details of someone who may be contacted in the event of an emergency			
Name		Telephone Number	
Address			

Financial Information	
Please note a non-refundable deposit is required to secure your place. Places will be allocated on a first come, first served basis on receipt of the deposit of £50 by Thursday 31st October 2019 . Full payment will be required by Friday 28th February 2020 . Cheques made payable to: West Yorkshire Federation of Women's Institutes.	
Cancellations	
Please be advised that Denman operates a cancellation policy which is detailed below, it is strongly recommended that you take out insurance cover. Denman Cancellation Policy Deposits are non-refundable From six weeks before start date – forfeit 100%	
Signed	Date

Coach: Please tick your preferred pick-up point

	Pick-up Point	
1.	7.50am - Leeds, Outside of Leeds Parish Church	
2.	8.10am – Pudsey Ring Road bus layby (Bradford Side) / Richardshaw Lane	
3.	8.30am - Bradford, Nelson Street	
4.	9am - Huddersfield, John William Street	
5.	9.30am - Wakefield, Cedar Court Hotel	
For Office Use by Federation		
Deposit paid		Balance paid
Room allocated		Course allocated
Special requests		Additional notes

Please return this form to your Denman Ambassador at the Federation Office.

NB. Forms will be destroyed 2 months after your visit.

Denman Ambassador: Please copy this form for your records.